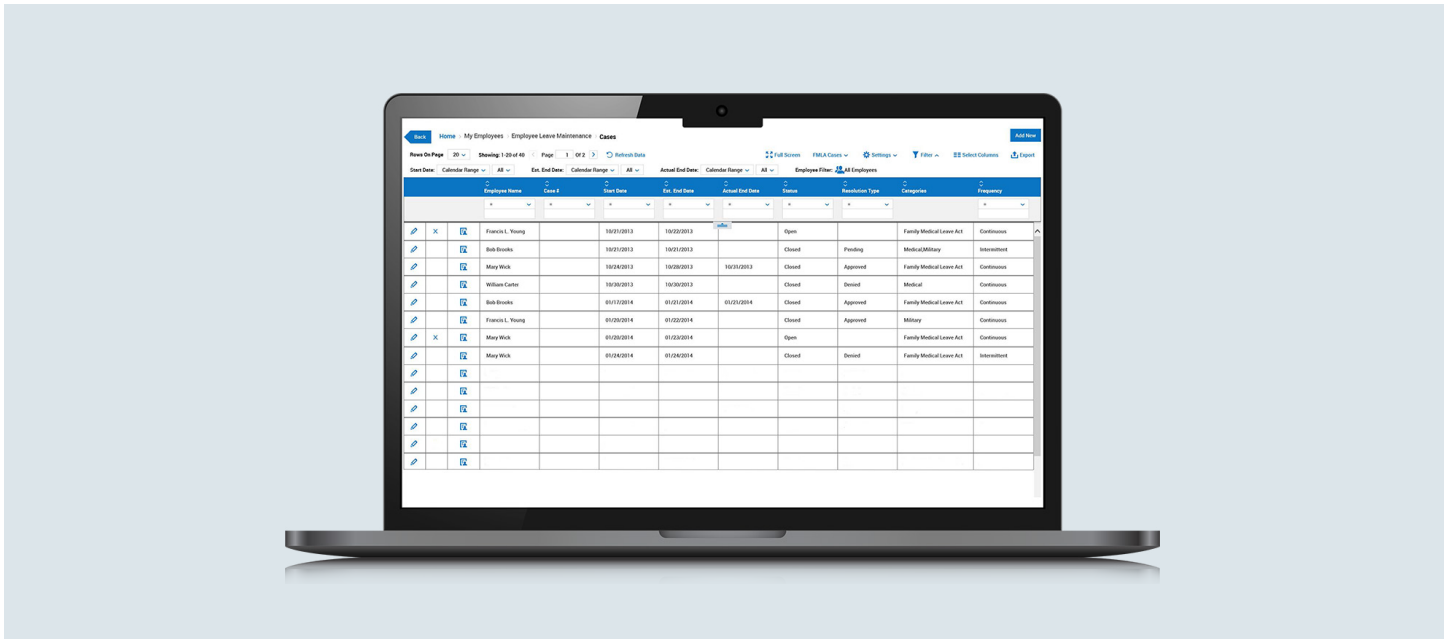


## Automated leave management increases visibility and productivity while minimizing compliance risk

When employee leave isn't handled efficiently, it can affect various aspects of operations, from employee experience to compliance and even your bottom line. Our leave management solution makes managing leave easy for you and your employees.



### How it Works

Our Leave Management Solution offers automated tracking of leave eligibility, types, and durations based on individual employee data. Configurable leave profiles allow customization of categories, entitlements, and approval workflows. Employees can initiate leave requests through self-service, simplifying the process and reducing administrative burden.

### Benefits

**Enhanced Visibility:** Real-time access to leave statuses and entitlements via configurable dashboards and reports.

**Compliance Assurance:** Reduces the risk of noncompliance with automated updates to regulations and FMLA form templates.

**Cost Control:** Minimizes absence costs through accurate tracking and notification of leave balances.

**Employee Satisfaction:** Promotes fair policy enforcement and transparency, improving workplace morale.

Our Leave Management Solution optimizes leave administration, ensuring efficiency, compliance, and improved employee satisfaction. For a demo or more information, contact us at [myworkforcego.com/contact](http://myworkforcego.com/contact).

## Key Features



### **Automated Tracking:**

Tracks leave eligibility, types, and durations accurately.



### **Configurable Profiles:**

Customize leave categories, entitlements, rules, and workflows.



### **Self-Service:**

Allows employees to initiate and manage leave requests.



### **Integration:**

Integrates with timesheets and schedules for seamless payroll processing.



### **Compliance Management:**

Ensures adherence to federal, state, and internal leave regulations



### **Notification System:**

Built-in notifications for leave approvals and entitlement balances.



### **Mobile Accessibility:**

Accessible via mobile app for anytime, anywhere management.